



NOTICE OF ANNUAL MEETING

Tuesday, December 3, 2024

6:30 P.M.

Dear Estates at Tour 18 Homeowner,

In accordance with Article 3, Section 3 of the Bylaws for The Estates at Tour 18 Homeowners Association, Inc., you are hereby given notice of and requested to attend the 2024 Annual Homeowners Meeting. The Annual Homeowners Meeting is scheduled for Tuesday, December 3, 2024, at 6:30p.m. Sign in will begin at 5:45 p.m. The meeting will be held at 8718 Amen Corner, the Golf Course Clubhouse.

From 5:30 PM until 6:30 PM, there will be a Welcome Reception with heavy appetizers and cocktails. This will allow owners to meet their neighbors and discuss happenings in the community.

From 6:30 PM until 8:30 PM, the Annual Meeting will be held.

The Bylaws state that in order to hold a meeting and conduct business of the Association, there must be a quorum present. A quorum is the number of homes represented either in person or by proxy. The quorum required to hold a meeting is fifty-one percent (51%) of all owners. If the required quorum is not present or represented at the meeting, a subsequent meeting will be called at 6:35p.m. and the required quorum shall be 10% of all owners.

Please take a moment to sign and return the enclosed proxy even if you plan to attend, as unforeseen circumstances can occur. Please email it back to Michelle@legacysouthwestpm.com no later than Noon on Tuesday, December 3rd, 2024.

The deadline to return the proxy is Tuesday, December 3rd, 2024, by Noon.

Sincerely,

Michelle Dando, Community Manager

Legacy Southwest Property Management



Proposed Agenda

Tuesday, December 3, 2024

Golf Course Clubhouse, 8718 Amen Corner

5:30 – 6:30 PM Social Hour

- Come out and meet your fellow neighbors
- Onsite help with updating your DwellingLive account
- The clubhouse will be providing food, and the bar will be open

6:30 – 8:30 PM Annual Tour 18 HOA meeting

- Update in 2024 – what changes took place
- Presentation of 2024 Financials
- Presentation of 2025 Budget
- 2025 Outlook
- Focus for the Board
- Election of Board of Director seats
- Seats currently held by Greg Crouse and Paul Scholz
- Open Discussion



2024 Annual Meeting Proxy

KNOW ALL MEN BY THESE PRESENTS, that the undersigned Homeowner in The Estates at Tour 18 does hereby constitute, authorize, and appoint: **(please check one of the options below)**:

Option #1 _____ (name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy Holder may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

Option #2 A Board of Director who is not running for re-election. This is for both voting and quorum purposes as the Proxy for the Homeowner to act on behalf of Homeowner at the Annual Meeting of members of The Estates at Tour 18, and at any adjournment of the Annual Meeting or any subsequent meeting called to conduct or complete the Annual Meeting.

The Proxy Holder shall have full power to represent the Homeowner and vote on all issues and motions that are properly presented at the meeting(s) for which this designation of proxy is effective. The Proxy shall have the authority to vote entirely at the discretion of the Proxy.

Option #3 **This proxy is to be used for quorum purposes only and will not be used for voting privileges.**

Unless sooner terminated, this voting instrument shall be good for 90 days.

Owner's Name (Printed)

Signature of Owner

Owner's Property Address

Date

Please return this proxy to Michelle@Legacysouthwestpm.com

Deadline to return this proxy is December 3, 2024.

Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste. 801,
Frisco, TX 75034 Phone: 214.705.1615 Email: Michelle@legacysouthwestpm.com



Board Member Candidacy Form

2024 ANNUAL MEETING

Please fill out this form if you are interested in running for the Board of Directors

Homeowner Name:

Daytime Phone Number:

Property Address:

Evening Phone Number:

Please tell us about yourself: (spouse, kids, hobbies / interest, etc.)

Please write past experiences / work that qualifies you for a position on the Board of Directors:

Do you have any commitments that will restrict you from serving on the Board of Directors? (Travel, Employment, other Meetings):

By submitting this form and signing below, I acknowledge that if elected I accept those responsibilities as described in the Governing Documents of the Association. I am also aware that information provided on this questionnaire will be published in the 2024 Annual Meeting packet. If I am elected to the Board of Directors, I will obtain a FinCen ID as required by the State of Texas within 10 days of the election results.

Signed: _____ Date: _____

Please email the form to Michelle@Legacysouthwestpm.com by noon December 2, 2024.